



**MINUTES OF THE  
FINANCE AND OPERATIONS COMMITTEE MEETING**

**HELD ON TUESDAY, JANUARY 16, 2024  
AT THE NAPANEE BOARD OFFICE, 151 DAIRY AVENUE, NAPANEE, ONTARIO  
& VIA MICROSOFT TEAMS**

A. (i) Land Acknowledgement

Director DeSantis opened the meeting with a land acknowledgement.

(ii) Opening Prayer:

Trustee Dall opened the meeting.

(iii) Roll Call:

Trustees:

J. Belanger  
T. Dall  
B. Evoy, Vice-Chair  
J. Fernandes  
P. McEnergy (virtual)  
S. Murphy  
A. Murrell (virtual)  
W. Procter (virtual)  
T. Shea, Chair  
K. Turkington  
E.J. Kelvin, Student Trustee  
E. Shakell, Student Trustee  
S. Narendranath, Student Trustee

Administration:

D. DeSantis, Director of Education  
M. Faught, Superintendent of Education  
D. French, Superintendent of Education  
M. McGrath, Superintendent of Education (regrets)  
C. Smith-Dewey, Superintendent of Education  
M. Lamarche, Superintendent of Human Resources  
B. Bradshaw, Superintendent of Business & Financial Services  
A. Woodland, Manager, Financial Services  
B. Davies, Controller, Plant & Planning Services  
S. Goyer, Manager, Learning Technology Services

All Trustees and administration were present with the exception of Superintendent McGrath who sent her regrets.

(iv) Approval of Agenda:

***MOVER: Trustee Turkington***

***SECONDER: Trustee Belanger***

***THAT the Agenda be approved as presented.***

***CARRIED.***

(v) Declarations of Interest:

None.

B. Action Items:

1. Presentations



None.

2. Business and Finance:

(i) Financial Information – Cheque List for December 2023

**MOVER: Trustee Belanger**

**SECONDER: Trustee Murphy**

**THAT the Board approve of the actions taken by the Director of Education and the Treasurer in the payment of accounts for the month of December 2023.**

**CARRIED.**

Trustee Fernandes asked administration if another column could be added to the current cheque list report that would provide a brief description of the payment.

(ii) 2023-24 Revised Estimates

Superintendent Bradshaw provided Trustees with an update on the 2023-24 revised estimates. Administration submitted the 2023-24 Revised Estimated to the Ministry of Education sharing that each December, School Boards are required to submit Revised Estimates to the Ministry to update financial estimates for enrolment, grants, other revenues, and expenses. This information is also used for interim reporting in the Provincial budget.

3. Board Operations:

None.

4. Other:

None.

(i) Long Term Accommodation Plan Report Public Consultation Follow-up

**MOVER: Trustee Evoy**

**SECONDER: Trustee Shea**

**THAT the Board approve the Long-Term Accommodation Plan 2023/24 as presented.**

**CARRIED.**

(ii) Cyber Security Mid-Year Report

Steve Goyer, Manager Learning Technology Services shared with Trustees an overview of the security enhancements, process and practices that are being used to protect the Board assets and outlined the steps that the Learning Technology Services department will be taking to address the new ministry standards.

5. Pending Items:

None.

C. Information Items:

None.

C. Adjournment:

**Algonquin & Lakeshore**  
Catholic District School Board



The meeting adjourned at 6:03 p.m.

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T. Shea, Chair of the Board

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D. DeSantis, Director of Education and  
Secretary to the Board

Barb Woods  
Recording Secretary